

What happens if I refuse to attend in-school training?

Your apprenticeship will be cancelled if you refuse to attend in-school training for a second time unless your refusal is because of an emergency situation or other extenuating circumstance.

Documentation must be provided to the ATCD.

If your employer refuses to release you due to the current work situation, documentation must be submitted to the ATCD.

Every request will be reviewed for approval on an individual basis. For further information, refer to Policy #23 (#21) in the Provincial Apprenticeship and Certification Board Policy Manual.

(<http://www.aesl.gov.nl.ca/app/pdf/faq.pdf>)

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BOARD POLICY 21: CANCELLATION OF APPRENTICE FOR FAILURE TO ATTEND IN-SCHOOL TRAINING

Purpose and Scope

The Provincial Apprenticeship and Certification Board through legislative authority is responsible for the cancellation of apprentices from the apprenticeship program. This policy is intended to define the cancellation process and to encourage apprentices to fulfill their obligation to attend institutional training.

Policy Statement

Apprentices shall be cancelled from the apprenticeship program if they refuse to attend institutional training for a second time unless extenuating circumstances apply.

Definitions

Division: The Division herein refers to the Apprenticeship and Trades Certification Division.

Cancellation of Apprenticeship: The termination of an individual's apprenticeship registration with the division.

Registered Apprentice: A person who has been indentured to an employer who agrees to provide skills training under the guidance of a certified journey person and to release the individual for periodic institutional training as established in an approved Plan of Training.

Designated Occupation: An occupation which has been approved by the Provincial Apprenticeship and Certification Board for training and trade certification at the journey person level.

Record of Occupational

Progress (Logbook): A booklet issued to registered apprentices, and becoming the property of the apprentice, which records credits issued, courses completed, work experience in the form of time and skills mastered, and outlines the conditions of apprenticeship.

Limitations of the Policy

An apprentice will not be cancelled when refusal to attend institutional training is because of an emergency situation or other extenuating circumstances. Documentation must be provided.

Additionally, if an employer cannot release an apprentice for in-school training because of the current work situation, the request by the employer for this refusal will be forwarded to a Program Development Officer for approval.

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(<http://www.aesl.gov.nl.ca/app/publications/policymanual.pdf>)

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